

# BINGLEY TOWN COUNCIL



The Hub, Myrtle Place, Bingley, BD16 2LF

## Bingley Town Council Full Council meeting

Date: Thursday 13<sup>th</sup> January 2022

The public and press are invited to attend the Full Council meeting of Bingley Town Council which will be held on Tuesday 18<sup>th</sup> January 2022 at 6.30pm at Bingley Baptist Church, Clyde Street, Bingley.

Yours sincerely,

A handwritten signature in black ink that reads 'E. Haskins'.

Eve Haskins, Town Clerk  
Bingley Town Council, Myrtle Place, Bingley, BD16 2LF  
townclerk@bingleytowncouncil.gov.uk  
07529 222679

**This meeting is open to the press and public by virtue of the Public Bodies (Administration of Meetings) Act 1960, s1**

## AGENDA

### **2122/187 Chair's remarks**

To receive remarks from the Chair.

### **2122/188 Apologies for absence**

- a) To note apologies for absence.
- b) To receive and consider apologies for absence.
- c) To approve reasons for absence.

### **2122/189 Disclosures of interest**

- a) To receive declarations of interest from councillors on items on the agenda.
- b) To receive written requests for dispensations for disclosable pecuniary interest.
- c) To grant any requests for dispensation as appropriate.

### **2122/190 Minutes of previous meeting**

To approve the minutes of the previous meeting held on 7<sup>th</sup> December 2021 (attached).

### **2122/191 Confidential items to be discussed in confidence after item 2122/212**

To consider if any further items on the agenda need to be discussed in confidence after item 2122/212, following exclusion of the press and public, due to their sensitive nature.

**2122/192 Ongoing items**

To receive information/updates on the following ongoing issues and agree further action where necessary:

- a) Bingley Pool:
  1. To receive an update from a representative of the Friends of Bingley Pool.
  2. To receive and approve the Risk and Resource Assessment form for the Friends of Bingley Pool regarding their request to use the Town Council Hub as a correspondence address (attached).
  3. To consider the request from the Friends of Bingley Pool to use the Town Council Hub as their correspondence address.
- b) Hub building.

**2122/193 Public participation**

Members of the public are reminded that this is their opportunity to speak to the meeting on any topic relevant to the work of the council. However, they may not speak during the rest of the meeting unless specifically invited to do so by the Chair.

**2122/194 Changing Places Working Group (Councillor Williams)**

To receive an update from the Changing Places Working Group (further information attached), and to agree the following:

- a) To resolve that, in accordance with Financial Regulation 4.6, the Council has satisfied itself that it has the necessary funds available to enter into a contract for the delivery of the Changing Places project.
- b) To resolve to enter into a contract with the preferred contractor for the supply of the Changing Places toilet, all other details having been delegated to the Town Clerk by way of Resolution 2122/170 (6) passed by unanimous vote in December.

**2122/195 Finance and General Purposes (F&GP) Committee**

To receive an update and recommendations from the F&GP Committee (updated Project List agreed at F&GP to aid discussions on next year's budget attached).

**2122/196 Neighbourhood Plan Working Group (Councillor Gibbons)**

To receive any updates from the Neighbourhood Plan Working Group.

**2122/197 Sports Bottle Filler for Changing Places toilet (Councillor Williams)**

- a) To receive and approve the Risk and Resource Assessment form for the addition of a sports bottle filler to the exterior wall of the Changing Places toilet (Risk and Resource Assessment form and further information attached).
- b) To consider the future purchase of a sports bottle filler for the exterior wall of the Changing Places toilet.

**2122/198 Chromebooks (Councillor Williams)**

- a) To receive and approve the Risk and Resource Assessment form for the purchase of 16 Chromebooks (Risk and Resource Assessment form and further information attached).
- b) To consider the future purchase of 16 Chromebooks for use by Councillors.

**2122/199 Play in the Park (Councillor Drucquer)**

- a) To receive and approve the Risk and Resource Assessment form for the Play in the Park sessions in 2022 (attached).
- b) To consider and agree the Play in the Park sessions for this year.

**2122/200 Finance**

- a) Schedule of payments and bank reconciliation: to receive the schedule of payments to date (to follow) and agree the bank reconciliation for December 2021 (attached).
- b) Budget 2022-23 and precept:
  1. To agree the Budget for Bingley Town Council for 2022-23 (draft budget attached).
  2. To set the precept for Bingley Town Council for 2022-23.
- c) To agree to subscribing to a three year year-end loyalty scheme with Rialtas.
- d) To agree an additional Internal Controls member.

**2122/201 Membership of Committees and Working Groups**

To agree new members onto the following Committees and Working Groups:

- a) Climate Emergency Working Group (current members: Councillors Barton, Drucquer, Kirdale and Owen; vacancies for two further Councillors).
- b) Emergency Support Working Group (current members: Councillors Clough, Owen and Williams and Lynne Williams; vacancy for one further Councillor).
- c) Neighbourhood Plan Working Group (current members: Councillors Carney, Gibbons, Owen, Truelove and Williams; minimum of four Councillors, in a group of up to 20 members).
- d) Planning Committee (current members: Barton, Clough, Drucquer, Heseltine, Kirdale, Owen, Williams; one Councillor vacancy).
- e) Proposed Youth Involvement Working Group (Councillor Kirdale):
  1. To receive and approve the Risk and Resource Assessment form for the proposed Youth Involvement Working Group (to follow).
  2. To consider the creation of a Youth Involvement Working Group and agree necessary actions (terms of reference, membership etc.).

**2122/202 Markets (Councillor Owen)**

To receive an update on markets.

**2122/203 Green and Clean (Councillor Goode)**

To consider any updates on Green and Clean.

**2122/204 Five Rise Way-marking (Councillor Gibbons)**

To receive a progress update on the Five Rise Way-marking project.

**2122/205 Allotments**

To consider any allotments issues.

**2122/206 Meetings for 2022-23**

To agree the date of the Full Council meetings for 2022-23: propose to continue holding meetings on the last Tuesday of every month, excepting November 2022 (no meeting), December 2022 (6<sup>th</sup> December 2022 suggested) and January 2023 (17<sup>th</sup> January 2023 suggested).

**2122/207 Litter in Bingley town centre**

To consider contacting local licensed premises regarding the litter problem, as highlighted by litter picks.

**2122/208 Town Clerk's Report**

To receive the Town Clerk's Report (attached).

**2122/209      Newsletter**

To consider and approve the winter newsletter (draft newsletter to follow prior to the meeting).

**2122/210      Correspondence**

To consider any correspondence received by the Council, including the following:

- a) Email from Bradford Council re request for support for Night Time Young Ambassadors project.
- b) Emails from YLCA re training, White Rose publication, remote meetings petition etc.

**2122/211      Promotional items**

To consider any promotional items that the Town Council wishes to publicise from this meeting.

**2122/212      Exclusion of press and public**

To resolve that members of the press and public be excluded from item under the provisions of the Public Bodies (Admission to Meetings Act 1960 s1 (2)) during consideration of items of a confidential nature.

**2122/213      Date of the next meeting**

To agree the date of the next meeting as Tuesday 22<sup>nd</sup> February 2022 at 6.30pm, venue to be confirmed.